GREENVILLE CAMPUS

The Tree House Preschool and Pre-K Application
School Year **2022 - 2023**

Thank you for your interest in The Tree House Preschool and Pre-K at Bethel Life. Please fill in the form below with all requested information.

Student Name_____

Age as of 9/01/2022_____ Date of Birth_____ Boy_____ Girl_____

Student Address_____

City_____State_____Zip_____

Daytime Phone _____ Evening Phone _____

Parent/Guardian's Name_____

Address_____

City_____State_____Zip_____

Parent/Guardian's Home #_____ Cell # _____ Work #_____

Email Address_____

If more than one home address, please list Guardian name and address:

_____

EMERGENCY INFORMATION

Please list two other contacts I may call in an emergency:

Name: _____ Relationship to child: _____

Phone #'s: _____ Address: _____

Name: _____ Relationship to child: _____

Phone #'s: _____ Address: _____

Parental Insight: Please tell us anything you think is especially important about your child that would help us to get to know him/her better. What are your child's interests? What are your child's strengths?

_____

_____

_____

Please list any allergies and/or medications _____

_____

SCHOOL EXPERIENCE

Has your child ever been in child care or preschool before? Yes / No If yes, please list:

_____

_____

May we contact previous care providers or preschools? Yes / No

Does your child have an IEP? If yes, please provide name of agency providing services.

_____

Will the agency be providing services during preschool hours? Yes / No If yes, please provide which day of the week your child willl receive services.

_____

GENERAL INFORMATION

When your child is brought to school, he/she must be check-in at the front desk, and also checked out upon departure. Please list below, in addition to guardians, those who are approved to pick up your children:

Name: _____ Relationship to child: _____

Phone Number: _____ Address: _____

Name: _____ Relationship to child: _____

Phone Number: _____ Address: _____

Name: _____ Relationship to child: _____

Phone Number: _____ Address: _____

(For additional ones to be added, please attach a separate piece of paper with additional names.)

****Please attach an updated copy of your child's immunizations to this application.**

All the information that has been provided by me, the legal guardian on this application, is believed to be 100% accurate. I give consent to The TreeHouse Preschool to obtain emergency medical care (*ambulance fees and/or health care costs are the responsibility of the parent/ guardian*) as well as the trained staff to administer minor first-aid procedures when necessary.

A $20.00 non-refundable registration fee must be paid before your child is enrolled. The TreeHouse Preschool does not permit flexible scheduling or switching days that are missed unless confirmed with the Director. Also, if you would like to change your child's weekly schedule, you must give the director a two week written notice and it will depend upon the availability.

If for any reason you wish to remove your child from The TreeHouse Preschool, we encourage a two-week advanced notice.

The church preschool committee sets tuition costs. Tuition is paid in nine equal payments one month in advance. The first payment is due August 15th, 2022. Since the preschool and pre-kindergarten programs operate solely on tuition payments, prompt payment is a requirement. A late fee of $10.00 will be added to the tuition payment if received after the 20th of the month. There is a $35 processing fee for all returned checks. Fees include all Federal holiday's and unexpected school cancellations. Students risk being dismissed from the preschool program if their tuition exceeds 30 days past due.

The TreeHouse Preschool will closely follow the Greenville School District School year calendar, observing the same holidays and vacation periods. A full schedule of observed holidays and vacations will be provided to parents at the beginning of the Preschool year. If Greenville issues a two-hour delay, The TreeHouse preschool will remain on their normal schedule with the right to cancel depending on road conditions. All parents will be notified by the following methods: text, TreeHouse face book page, and local News channel.

Parents/Guardians are held responsible for Bethel Life and/or The TreeHouse Preschool property or equipment damaged by their child. The church/school does not assume any responsibility for lost items or broken toys that belong to the children.

If any information that has been provided changes at any time, inform the Director immediately to assure The TreeHouse Preschool maintains accuracy.

I have reviewed this contract and I agree to abide by all of the procedures and conditions that are stated in this agreement and to all terms and conditions that are listed in the TreeHouse Preschool Handbook.

_____ _____

Parent/Guardian Signature Date

PLEASE SELECT WHICH CLASS YOU PREFER
(All Children must be out of diapers before Sept. 1st 2022)

Preschool: ***Must turn 3 before Sept. 1st***

_____3 - 4-year-old class – M/W/F: 8:30 a.m. - 11:30 a.m. $95.00/month

Pre-K: ***Must turn 4 before Sept. 1st***

_____4 - 5-year-old class – M/W/F: 8:30 a.m. - 11:30 a.m. $110.00/month

I understand the attached **registration deposit** is a non-refundable fee however; refunds will be given if classes are full and I choose not to have my child remain on the waiting list.

_____ _____
Signature **Date**

First tuition is due August 15th 2022. The following month's tuition is due on the 15th of each month during the school year. Please make checks payable to "Bethel Life Worship Center or BLWC".

Enrichment: Must be enrolled in the Pre-K Class
_____4-5-year-old Class-W/F: 11:30 a.m. – 2:00 p.m. $60.00/month

I understand that the enrichment program is for Pre-K students currently enrolled at the TreeHouse Preschool and is scheduled Wednesdays and Fridays from 11:30 a.m. to 2:00 p.m. In addition, I understand there is an additional cost of $60 per month for the program.

_____ _____
Signature **Date**

Date Application received: _____
Date Fee received: _____
Amount received: _____
Bethel Member: _____ Existing Student: _____ New Student: _____
Place in class: _____ Waiting List: _____